



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4
500 ARMY PENTAGON
WASHINGTON, D.C. 20310-0500

DALO-SMP

15 JUNE 05

MEMORANDUM FOR ASSISTANT CHIEF OF STAFF FOR INSTALLATION
MANAGEMENT

SUBJECT: The Army Hazardous Material Management Program (HMMP)

1. In accordance with memorandum, Headquarters, Department of the Army (HQDA) DAIM-ZA, 4 Feb 05, subject as above (Tab A).
2. As coordinated by our staffs, the Office of the Deputy Chief of Staff, G-4 (ODCS, G-4), will assume the policy lead and Office of the Assistant Chief of Staff for Installation Management (OACSIM) will serve as the environmental lead for the Army HMMP. The ODCS, G-4, has worked with OACSIM to build a credible program for managing hazardous materials (HAZMAT) to meet Army operational requirements. This collaborative effort has lowered the risk associated with handling, storing, and transporting these products; reduced the lifecycle cost of operations involving HAZMAT; and has cut the amount of material disposed of as hazardous waste. This collaboration must continue with ODCS, G-4, addressing the logistical issues and OACSIM addressing the environmental issues. Your proposed list of responsibilities and roles, as amended and coordinated with OACSIM, would be an appropriate framework for our efforts (Tab B).
3. Transformation to a modular Army presents new challenges to develop streamlined processes that cut across traditional alignments of responsibilities. As you noted, the concurrent implementation of enterprise resource planning applications is an appropriate vehicle to facilitate and sustain this effort.
4. Actions are underway to accomplish much of what was requested in referenced memorandum. Based on a request from the previous OACSIM, business process scenarios for the Single Army Logistics Enterprise (SALE) have been expanded to include HAZMAT management functions. This will be followed by capabilities blueprinting to map logistics processes to the SAP software selected for SALE implementation. By utilizing the environment, health, and safety solution of SAP, the net result will be an enterprise solution that captures selected environmental, occupational health, and safety data incident to supply transactions. This will allow SALE users to access the material safety data sheets and HAZMAT shipping documents they require, while providing environmental managers the data to build

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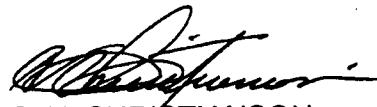
reports required by state and federal regulatory agencies and track metrics. The assistance of OACSIM in building the business practices and developing software requirements to be implemented in the SALE has been invaluable.

5. To institutionalize the extended scope and the next level of detail for the supply chain integration initiative, the policy contained in the Army Regulation 711 series, Supply Chain Management, will be expanded. Updated guidance will reflect the mutually reinforcing relationship between logistics operations and environmental objectives.

6. The OACSIM commitment to a team approach is appreciated. The OACSIM's continued dedication of the appropriate resources and the sustainment of legacy HAZMAT management software are key to achieving and maintaining the integrated supply chain management process that the ODCS, G-4 seeks to implement.

7. The HQDA points of contact for this action are Ms. Sharon Dunfrund, (703) 692-9851, or e-mail: sharon.dunfrund@hqda.army.mil, and Mr. David Lyon, (703) 614-3762, or e-mail: david.lyon@hqda.army.mil.

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C. V. CHRISTIANSON
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CF:

DEPUTY ASSISTANT SECRETARY OF THE ARMY (ENVIRONMENT, SAFETY,
AND OCCUPATIONAL HEALTH)

DEPUTY ASSISTANT SECRETARY OF THE ARMY (INTEGRATED LOGISTICS
SUPPORT)

COMMANDER, U.S. ARMY MATERIEL COMMAND, ATTN: DALEI

Office of the Deputy Chief of Staff for Logistics, G-4 (ODCS, G-4)

The ODCS, G-4:

- Serves as logistics and policy lead for the Army HMMP.
- Ensures that HMMP remains synchronized with the Army logistics transformation, supply chain integration, and readiness goals.
Incorporates HMMP procedures into Army supply policy, evaluates requests for deviation, and reviews and approves supply implementation procedural publications that incorporate centralized HM management.
Serves as HQDA proponent for the Department of Defense (DoD) Hazardous Materials Information Resource System (HMIRS), the DoD repository for Material Safety Data Sheets (MSDSs).
Ensures the integration of HMMP business practices into the Single Army Logistics Enterprise (SALE), utilizing the environment, health and safety solution of SAP.
- Coordinates with ASA(I&E), the Assistant Chief of Staff for Installation Management (ACSIM), and the Surgeon General to ensure the integration of relevant environmental, safety, and occupational health requirements into the Army HMMP.
- Coordinates with other Army staff elements and offices to ensure that HMMP is promulgated through Army doctrine, policy, and training guidance.

Office for the Assistant Chief of Staff for Installation Management (OACSIM)

The OACSIM:

- Serves as the environmental lead for the Army HMMP.
- Identifies, continuously updates, and forwards HMMP-related environmental requirements to the DCS, G-4 for integration into the HMMP and the SALE.
- Coordinates with and recommends to the DCS, G-4, HMMP goals, objectives and metrics consistent with the Army Environmental Management System (EMS), Sustainability and Pollution Prevention Programs.
- Participates in the SALE development, implementation, and sustainment efforts to ensure relevant environmental requirements are fully incorporated and executed.
- Defines the supporting roles of environmental managers in the HMMP.
- Coordinates with other ARSTAF offices to ensure that HMMP is promulgated through doctrine, policy, and training.
Provides HMMP automation support pending development and fielding of logistics enterprise solutions.
- Supports ASA(I&E) in identifying and documenting environmental requirements for integration into Army HMMP policy and guidance.